

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
FEBRUARY 9, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Steve Schopfer, Information Systems Manager; Roger Hosto, Operations Manager; Larry Morris, Support Services and Safety Manager; Dennis Shaw, Support Services Manager; Fred Mitchell, Power Supply & Utility Services Manager; Mike Kitz, Water & Wastewater Systems Superintendent

Others Present: Patti Morris; Teri Martin

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 2, 2009 regular weekly meeting.

On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 28, 2009 work session.

There was an agenda revision to add additional staff reports.

The Commission considered that the next regular weekly meeting was to fall on a designated District holiday so it was decided to cancel the regular meeting.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amended amount of \$335,410.69 for February 9, 2009.

Commissioner Simpson reported that he attended the weekly Port Angeles Business Association meeting where the County Administrator discussed the economic status of Clallam County. The County is in a better financial position than most in the state. There was discussion of "shovel-ready" projects and the Carlsborg sewer project was mentioned. Commissioner Simpson also discussed some of the most relevant legislative bills under consideration that affect Public Utility Districts.

Commissioner Haffner reported that he went to the Clallam Economic Development Council Annual Meeting. The speaker was James Whitfield, Region 10 Director, U.S. Dept. of Health & Human Services, speaking on "How the business of health affects the health of your business."

Information Systems Manager Steve Schopfer gave a staff report on the District's radio system. Two consultants have reviewed the existing system and District needs and other PUDs have also been contacted regarding current systems and future needs. The next step is to prepare an RFP for a detailed evaluation of existing equipment and each site.

Mr. Schopfer also provided an update on the work order system. The District has already upgraded to the new outage management system, Responder. The next upgrade will be to the work order system, Designer. Staff visited Benton PUD, who has gone through the reverse process, installing the work order system first. Clallam and Benton will be able to work together and share information regarding the upgrades that will save both time and money in bringing up the other halves of their systems.

General Manager Nass reminded those present that the All Employee Annual Meeting is Wednesday, February 11.

Mr. Nass reported that he, Water & Wastewater Systems Superintendent Mike Kitz, and Water & Wastewater Systems Assistant Superintendent Tom Martin met with Port Angeles Public Works Director Glen Cutler regarding progress of the reservoir for the Gales Addition water system. There was also discussion about service to existing City customers in the Mount Pleasant, Monroe, and Golf Course road areas, adding a third water meter in the Lindberg Road area, and water resource issues in Fairview Water System.

Attendance at meetings was approved.

The regular meeting recessed at 2:37 p.m. to go into executive session for personnel matters. The executive session adjourned at 3:39 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 3:40 p.m. to meet again, Monday, February 23, 2009, at 1:30 p.m. in the Port Angeles office.