

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
April 19, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Mike Kitz, Acting General Manager; Joshua Bunch, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Jeff Beaman, Executive Communications Coordinator; Donna Hansen, Human Resources Coordinator; Fred Mitchell, Power Supply & Utility Services Manager; Larry Morris, Support Services & Safety Manager; Tom Martin, Water & Wastewater Systems Assistant Superintendent

Others Present: Teri Martin; Cindy Kelly; Harry Bell; Connie Beauvais; Jim Oakley; Simon Barnhart

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the April 5, 2010 regular weekly meeting.

Support Services and Safety Manager Larry Morris presented the District's first hybrid vehicle which will be used by the Utility Services department.

Human Resources Coordinator Donna Hansen introduced Steven Foley, the new substation technician.

Jim Oakley, Senior Member Services Representative from Energy Northwest (ENW) provided an update on ENW activities. Topics included the Columbia Generating Station, Packwood Hydroelectric Project, CEO Search, Kalama Natural Gas Plant, and Oregon Solar Project.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized staff to issue a Request for Qualifications for engineering firms interested in the design and construction phase services for the Fairview Water System.

Water and Wastewater Systems Assistant Superintendent Tom Martin presented information about the USDA Rural Development application for funding of the Carlsborg Wastewater Treatment and Water Reuse Project. As part of USDA-RD requirements, notice was published in the newspaper of the intent to apply for USDA funds and hold an opportunity for public comment. No public comment was offered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized staff to proceed with the application process for funding of the Carlsborg Wastewater Treatment and Water Reuse Project.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalifications of contractors on the list dated April 19, 2010 for inclusion on the Small Works Roster.

Upon recommendation of staff, and on motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the removal of delinquent accounts in the amount of \$5,680.60 from the active accounts receivable, including a collection fee of \$1126.09.

Connie Beauvais, manager of the Crescent Water System requested to hold a work session with the Crescent Water System Board and the PUD Commissioners to discuss concerns about the WRIA 19 Plan, with the intent of submitting a joint statement. The work session was scheduled for Wednesday, May 5 at 9:00 am in the District's Main Office.

Two lists of claim vouchers as certified by the Acting General Manager and Acting District Auditor were considered. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$235,614.58 for April 12, 2010, and in the amount of \$2,831,071.59 for April 19, 2010. There were 88 conservation rebates, totaling \$23,835.75.

Commissioner Simpson reported that he attended the WPUA April Association meetings.

Commissioner Purser reported that he attended the joint PUD Commissioners Radar Ridge meeting and the Sequim Chamber Meeting.

General Superintendent Dennis Shaw provided an update on Siemens Energy Contract #100802. The Siemens proposal was the proposal with the shortest delivery time and staff will proceed with entering into the contract with Siemens.

The regular meeting recessed at 3:11 p.m. to go into executive session for personnel matters. The executive session adjourned at 4:04 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 4:05 p.m. to meet again, Monday, April 26, 2010, at 1:30 p.m. in the Port Angeles office.