

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
August 29, 2011

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; W.E. Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Mike Howe, Executive Communications Coordinator; Kelli Carr, Senior Electrical Engineer; Quimby Moon, Transmission & Substation Systems Manager

Others Present: Cindy Kelly

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the August 22, 2011 regular meeting.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission awarded the bid for five three-phase, 15kV power circuit breakers to Siemens Energy, Inc. in the not-to-exceed amount of \$80,546.62 (including WSST.) (Bid #110806)

Treasurer-Controller Joshua Bunch presented preliminary budgets for 2012 for the Electric, Water and Wastewater Departments. Electric Department revenue and funds available were \$77,830,000 and expenditures were \$62,924,946 with an estimated cash balance at the end of the year of \$14,905,054. Water Department revenue and funds available were \$4,424,000 and expenditures were \$4,284,422, leaving a balance of \$139,578. Wastewater revenue and funds available were \$72,840 and expenditures were \$49,724, leaving a balance of \$23,116. These are preliminary figures based on expenditures submitted by staff. The preliminary budgets will receive additional review prior to the October 3, 2011 budget hearing.

Upon recommendation of staff, and on motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the removal of delinquent accounts in the amount of \$9,091.97 from the active accounts receivable, including a collection fee of \$2,025.60.

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission adopted Resolution 1951-11, establishing compensation for the District Treasurer Controller.

The meeting of September 5, 2011 was canceled due to the Labor Day holiday.

Two lists of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$55,456.60 for August 24, 2011. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$490,686.68 for August 29, 2011. There were 68 conservation rebates totaling \$45,400.65.

Commissioner Purser reported that he attended an Energy Northwest Executive Board retreat. Results of an external audit and of the member survey were discussed. The new anticipated restart date of the Columbia Generating Station is September 10. Current legislative issues were also reviewed.

Treasurer Controller Bunch presented the Treasurer's Report for July 2011. Interest for the month totaled \$8,754.28; cash totaled \$24,621,101.98; and the total amount invested was \$11,184,140.70.

General Manager Doug Nass shared pictures of Snohomish PUD's new water facility.

The regular meeting recessed at 2:51 p.m. to go into executive session for the discussion of legal matters. The executive session adjourned at 3:19 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 3:20 p.m. to meet again, Monday, September 12, 2011, at 1:30 p.m. in the Port Angeles office.