

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
August 9, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Commissioner Purser was excused.

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Steve Schopfer, IT Manager; Larry Morris, Support Services & Safety Manager; Mike Kitz, Water & Wastewater Systems Superintendent; Brad Teel, Engineering Representative; Judi Chapman, HR Manager

Others Present: Teri Martin; Cindy Kelly

Human Resources Manager Judi Chapman introduced new employee Kelli Carr, who is the new Senior Electrical Engineer in the Port Angeles main office.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission accepted Contract No.090804 with Altec Industries, Inc. as complete in the amount of \$166,491.44 including WSST.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission accepted Contract No.080323 with S & S Maintenance, Inc. for personnel and equipment for janitorial services for the Forks office, Forks warehouse, Sekiu office, and Sekiu warehouse as complete in the amount of \$39,974.00.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission awarded the bid for high resolution 360 degree video imagery that is georeferenced using GPS technology and integrated into the District's GIS for facilities fronting between 956 and 999 miles of road surface to Immersive Video Solutions, the sole bidder, in the not to exceed amount of \$142,000, not including WSST. (Bid #100320)

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission awarded the bid for the removal of transmission conductors, replacing existing distribution conductors, and replacing poles, transformers and secondary triplex along Edgewood Drive between Rife Road and Lower Elwha Road to City Pacific Services in the amount of \$149,665 plus WSST. (Bid #101006)

General Manager Nass reminded those present that the next regular meeting on August 16 would be held at 1:30 p.m. at JT's Sweet Stuffs in Forks. The public hearing on the environmental documentation for the draft Carlsborg Sewer Facilities Plan is scheduled for August 19 at 1:30 p.m. at the Clallam County Commissioner's meeting room.

Two lists of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$266,905.94 for August 2, 2010. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$454,090.29 for August 9, 2010. There were 40 conservation rebates totaling \$22,176.40 for August 2 and 36 conservation rebates, totaling \$18,122.08 for August 9.

Commissioner Haffner reported that he attended the Joyce Daze parade.

Power Supply and Utility Services Manager Fred Mitchell reported on the WPAG residential exchange mediation settlement proposal. The mediator has proposed a settlement offer. The investor owned utilities and the public power caucus have until August 13 to accept or reject the offer. WPAG will hold a teleconference to discuss the offer on Tuesday, August 10.

Water & Wastewater Systems Superintendent Mike Kitz reported that the District received a grant offer of \$17,800 from the USDA-RD for the predevelopment planning portion of the Carlsborg Sewer project to help develop the engineering report according to federal guidelines. This would assist the District in being positioned to apply for funds from their program for the construction phase.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 2:34 p.m. to meet again, Monday, August 16, 2010, at 1:30 p.m. at JT's Sweet Stuffs in Forks.