

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
January 31, 2011

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, Vice President; Hugh Haffner, Secretary

Commissioner Simpson was excused

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Mike Howe, Executive Communications Coordinator; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Judi Chapman, HR Manager; Steve Schopfer, IT Manager; John Purvis, Distribution Systems Manager; Mike Kitz, Water & Wastewater Systems Superintendent

Others Present: Teri Martin; Cindy Kelly

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 17, 2011 work session.

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 24, 2011 regular meeting.

HR Manager Judi Chapman introduced new employees Stacie Almaden, Substation Technician, and Chip Smith, Desktop Technician.

Distribution Systems Manager John Purvis presented an overview of the 360 degree Immersive Video layer that has been integrated into the GIS system. This was a more cost effective solution and allows for more flexibility in the future. Staff is now able to familiarize themselves with a site using these video images prior to responding to outages, which is especially useful in the middle of the night when visibility is poor. The systems can also be used to help respond to customers over the phone, follow-up on site visits without requiring additional trips, and assist with engineering designs. As changes are made to equipment, updates can be made in the system, and new video captured. Older footage also helps to document changes. It could be possible to share in the cost with other agencies in the future if they are interested. Mr. Purvis also demonstrated some of the map layouts that the GIS system can show including future work, completed work, and custom views to see certain characteristics, dependent upon the project need. Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission accepted Contract No.100320 with Immersive Video Solutions as complete in the amount of \$142,000.

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 1942-11, establishing compensation for the District Auditor.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amended amount of \$332,386.40 for January 31, 2011. There were 95 conservation rebates totaling \$49,663.00.

Commissioner Haffner reported that he attended the Clallam Economic Development Council Annual Dinner.

Commissioner Purser reported that he attended the Carlsborg Citizen Advisory Council meeting. There was a valuable presentation on septic systems that included information about future testing requirements, and a presentation on the nitrates infusion in the Carlsborg water aquifers. Water and Wastewater Systems Assistant Superintendent Tom Martin presented information on LUD formation process. Commissioner Purser also attended the Energy Northwest Board and Executive Board meetings.

Water & Wastewater Systems Superintendent Mike Kitz shared an email from Cathy Lear at the County, which had position papers from the initiating governments of WRIA 19. Ms. Lear wanted to confirm if the District still held the same position since it had been some time between when the District submitted its position letter, and when the rest of the initiating governments responded. The Commissioners and staff agreed that the District maintains its position as stated in the original letter submitted to the County.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 2:35 p.m. to meet again, Monday, February 7, 2010, at 1:30 p.m. in the Port Angeles office.