

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
July 12, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Judi Chapman, HR Manager; Mike Kitz, Water & Wastewater Systems Superintendent

Others Present: Teri Martin; Cindy Kelly

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the June 28, 2010 regular weekly meeting.

Human Resources manager Judi Chapman introduced new employee Doug Adams, who is a new Engineer I in the Port Angeles main office.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the Treasurer Controller to transfer funds from the Electric System Operating Fund to the District's Rural Economic Development Revolving Fund in the amount of \$50,000.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission authorized the General Manager to enter into an agreement with the City of Sequim to provide wholesale water to six (6) lots off Happy View Lane with special consideration to be given to the language of the contract as to how this will impact the District's needs in the future.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalifications of contractors on the list dated July 12, 2010 for inclusion on the Small Works Roster.

Teri Martin reminded those present that the Clallam Economic Development Council meeting would be held on Thursday, July 15. The topic would be alternative energy on the Peninsula.

General Manager Nass reminded those present of the WPUDA meetings in Olympia to discuss organizational reform.

Two lists of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$319,390.35 for July 6, 2010. On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$253,959.26 for July 12, 2010. There were 102 conservation rebates, totaling \$54,939.84 for July 6, and 52 rebates totaling \$13,099.56 for July 12.

Commissioner Simpson reported that he attended the PABA meeting and the Carlsborg Sewer work session.

Commissioner Haffner reported that he attended the Forks 4th of July parade.

Commissioner Purser reported that he attended the Sequim-Dungeness Valley Chamber board meeting.

General Manager Nass presented recommendations from the Healthcare Committee. Commissioner Haffner asked that the committee conduct a comparison with other PUDs on the maximum allowable benefit on dental coverage. Commissioner Simpson also asked that staff evaluate how recommended changes and the current plan will be affected by national healthcare reform.

Treasurer Controller Bunch reported that the District's new online bill pay system is live and the Customer Service Representatives have been busy assisting customers with enrolling and converting from the old auto pay system.

The regular meeting recessed at 2:33 p.m. to go into executive session for personnel matters. The executive session adjourned at 4:24 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 4:25 p.m. to meet again, Monday, July 19, 2010, at 1:30 p.m. in the Port Angeles office.