

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
June 14, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Jeff Beaman, Executive Communications Coordinator; Fred Mitchell, Power Supply & Utility Services Manager; Tom Martin, Water & Wastewater Systems Assistant Superintendent; John Purvis, Distribution Systems Manager

Others Present: None present

On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the June 7, 2010 regular weekly meeting.

There was an agenda revision to remove one item from the agenda, to be brought at a later date.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 1923-10 establishing compensation for Commissioners to comply with recent changes in State law, and rescinding Resolution 1873-08.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved removal of delinquent accounts in the amount of \$14,956.98 from the active accounts receivable, including a collection fee of \$2,853.22.

Treasurer Controller Bunch provided an update to the Commission on the status of refunds for overpayment of PUD Privilege Tax. The Department of Revenue has advised that a formal claim must be filed with the court.

A list of claim vouchers as certified by the General Manager and Acting District Auditor were considered. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$386,183.72 for June 14, 2010. There were 34 conservation rebates, totaling \$18,457.60.

Commissioner Simpson reported that he attended a PABA meeting and the WPUDA Reform Committee meetings.

Commissioner Haffner reported that he attended the WPUDA Reform Committee meeting.

Commissioner Purser reported that he also attended the WPUDA Reform Committee meeting. Additionally he attended an EDC meeting and a Sequim Chamber meeting where a group was presenting on opportunities for internships for high school kids.

Power Supply and Utility Services Manager Fred Mitchell presented a draft Greenhouse Gas Policy Resolution. Beginning this year, PUD's and all other local governments that apply for loans from the Public Works Trust Fund must adopt a local Greenhouse Gas reduction policy to have their application considered for approval by the state Public Works Board. Mr. Mitchell will bring the final resolution to the Commissioners for approval and signature at the next meeting.

General Manager Nass reported on a draft press release to be issued on the Carlsborg Wastewater and Water Reuse project that explains the status of the project, funding needs, and anticipated timeline.

General Manager Doug Nass provided an update on the District's strategic plan. It is a draft plan that outlines the PUD vision, mission, core values, and addresses six key categories. Staff is looking at incorporating a balanced scorecard approach. The plan would be reviewed and updated on an ongoing basis.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 3:57 p.m. to meet again, Monday, June 21, 2010, at 1:30 p.m. in the Port Angeles office.