

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
June 28, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Mike Hill, Civil Engineer; John Purvis, Distribution Systems Manager; Mike Kitz, Water and Wastewater Systems Superintendent

Others Present: Cindy Kelly

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the June 21, 2010 regular weekly meeting.

There was an agenda revision to add a business item regarding the WPUDA organizational reform, and an executive session for real estate matters.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission authorized staff to call for bids for work related to a transmission rebuild from Happy Valley Road to Louella Road (Bid No. 100810)

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized staff to call for bids for personnel and equipment for re-conductoring of overhead electrical distribution facilities. (Bid No. 100811)

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved Power Engineers, Inc. to provide professional services to assist the District with developing full functionality in the existing Survalent Technologies SCADA system and substation protection, control and metering systems in accordance with Professional Services Agreement #090307 and Task Order #8 in an amount not to exceed \$70,000. Commissioner Purser requested that staff present an update on the status of the District's substations and SCADA work.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved Power Engineers, Inc. to provide Engineering Services to perform comprehensive audits of eighteen (18) District substations, in accordance with Professional Services Agreement #090307 and Task Order #9 in an amount not to exceed \$369,164.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the General Manager to purchase 63 fiberglass transmission poles from sole source supplier Shakespeare Composite Structures with special drilling in an amount not to exceed \$227,611 (drilling and WSST not included.) (Contract #080809)

Treasurer Controller Bunch presented delinquent invoices. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson carried, the Commission approved removal of delinquent invoices from the active miscellaneous accounts receivable in the amount of \$15,227.20, including a collection fee of \$2,626.02.

The Washington Public Utility District Association (WPUDA) has distributed a Consent in Lieu of Special Meeting of Board of Directors document to amend the bylaws, extending the deadline that they must notify WPUDA of their intent to withdraw from the Association from June 30 to October 31, 2010. There was concern that the June 30 deadline would force the PUDs into having to make a decision prior to the reform committee work having been completed. Beginning in 2011, the deadline to withdraw or pay dues for the following year will revert back to the June 30 deadline. Commissioner Simpson signed the Consent document as the District's delegate to WPUDA.

General Manager Nass reviewed recent news articles on the Carlsborg Sewer Project and the joint letter of comment with the Crescent Water District regarding WRIA 19. The next regular Commission meeting which would be held on July 5 falls on the observed Independence Day holiday so the meeting will be cancelled.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$382,963.96 for June 28, 2010. There were 23 conservation rebates, totaling \$21,715.

Commissioner Simpson reported that he attended the Port Angeles Business Association meeting.

Commissioner Haffner reported that he met with some constituents regarding the Carlsborg Water and Wastewater Treatment Facility and the LUD process.

Commissioner Purser reported that he attended the Peninsula Development District (PDD) meeting.

General Manager Nass reported on having attended the APPA National conference.

The regular meeting recessed at 3:14 p.m. to go into executive session for personnel and real estate matters. The executive session adjourned at 4:29 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 4:30 p.m. to meet again, Monday, July 12, 2010, at 1:30 p.m. in the Port Angeles office.