

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
November 16, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Jeff Beaman, Executive Communications Coordinator; Quimby Moon, Transmission and Substation Systems Manager; Mike Hill, Civil Engineer; Mike Kitz, Water & Wastewater Systems Superintendent; Tom Martin, Water & Wastewater Systems Assistant Superintendent; Fred Mitchell, Power Supply & Utility Services Manager

Others Present: Patrick Irwin

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the November 9, 2009 regular weekly meeting.

Transmission and Substation Systems Manager Quimby Moon presented information on the Clallam County Public Works Department's request to purchase Right of Way to accommodate the Old Olympic Highway road widening project. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the sale of District property described as 0.04 acres of Lot 3, and 0.05 acres of Lot 4 of the Sissoms Short Plat to Clallam County for construction of a portion of the Old Olympic road widening project, in the amount of \$7,470.00.

Civil Engineer Mike Hill presented a change order for work to be performed in association with the PUD Warehouse Conversion project. The changes include electrical work, new light fixtures, generator panel upgrades, additional painting, ventilation, stormwater system repairs, and additional contract time. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved Change Order #3 to contract 090807 with Drury Construction Co., Inc., increasing the not-to-exceed amount by \$48,474.11.

A list of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$178,503.98 for November 16, 2009. There were 84 conservation rebates totaling \$26,306.

Commissioner Simpson reported that he attended the Port Angeles Business Association meeting.

Commissioner Haffner reported that he attended the semiannual PURMS executive committee and board meeting. The District could anticipate higher insurance costs next year.

General Manager Nass reported on the employee groups meetings. Feedback from employees has been positive.

The regular meeting recessed at 2:10 p.m. to go into executive sessions for real estate and personnel matters. The executive sessions adjourned at 4:02 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was confirmed and approved

There being no further business to come before the Commission, the meeting adjourned at 4:03 p.m. to meet again, Monday, November 23, 2009, at 1:30 p.m. in the Port Angeles office.