

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
November 22, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Mike Howe, Executive Communications Coordinator; Tom Martin, Water & Wastewater Systems Assistant Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Dennis Shaw, General Superintendent; Larry Morris, Support Services & Safety Manager; Judi Chapman, HR Manager

Others Present: N/A

Water & Wastewater Systems Assistant Superintendent Tom Martin presented the count of advisory petitions received in support of formation of a conditional LUD for the Carlsborg Sewer project. There are 204 parcels in the proposed LUD, and 144 different unique landowners. The number of unique landowner petitions received was 21, which equates to 14.6 percent of the landowners. There were an additional 5 petitions received that were from outside the proposed LUD. On motion of Commissioner Simpson, seconded by Commissioner Haffner, the Commission accepted the advisory petitions for formation of a conditional LUD and approved continuing with the process as prescribed in the RCWs. Two customers from Carlsborg were in attendance to support the formation of the LUD. They estimated that there are 1045 employees in the Carlsborg UGA and the ramification of not building the sewer system would be the loss of many jobs and existing businesses would not be allowed to expand and would slowly decline until the UGA reverted back to the 1990 zoning status.

On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the November 15, 2010 regular meeting.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the prequalifications of contractors on the list dated November 22, 2010 for inclusion on the Small Works Roster.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized staff to call for bids for hourly tree trimming crew and equipment to perform work in the District's service area (Bid No. 100814.)

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 1932-10 amending the District's healthcare plan.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$2,309,734.66 for November 22, 2010. There were 76 conservation rebates totaling \$30,544.39 for the three week period.

Commissioner Simpson reported that he attended the ENW Participants Review Board meeting and the WPUA November committee meetings.

Commissioner Haffner reported that he attended the WPUA committee meetings.

Commissioner Purser reported that he attended the Energy Northwest Executive Board meeting.

Power Supply & Utility Services Manager Fred Mitchell provided an update on the Radar Ridge Development Agreement. The participants are discussing options for recovery of costs for those participants that do not wish to continue with the project. Staff will bring a recommendation to the Commissioners before the end of the year.

Mr. Mitchell also discussed the status of a geothermal project in which the District has expressed an interest in participating in the purchasing of Renewable Energy Credits (RECs.) The District has continued to express interest in the project for RECs that would result in a fifteen year contract from 2018 through 2034. If the project doesn't generate energy then the District would not have to pay anything for the RECs. It is anticipated that the District will receive a signed contract before the end of the year for consideration.

Attendance at meetings was confirmed.

There being no further business to come before the Commission, the meeting adjourned at 2:29 p.m. to meet again, Monday, November 29, 2010, at 1:30 p.m. in the Port Angeles office.