

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
September 27, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; David Papandrew, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Mike Howe, Executive Communications Coordinator; Ken Haman, Operations Superintendent; Gary Moore, Assistant Operations Superintendent; Judi Chapman, HR Manager; Jason Siebel, Lineman; Quimby Moon, Transmission & Substation Systems Manager; Steve Schopfer, IT Manager

Others Present: Linda Wyman

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the September 20, 2010 regular weekly meeting.

There were agenda revisions to add a staff report on solar incentives and the selection of WPUDA committee representatives.

A certificate of completion of apprenticeship was presented to the District's new Journeyman Lineman, Jason Siebel.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved Change Order #2 to Task Order #3 of Contract #090307 with POWER Engineers, increasing the not-to-exceed amount by \$304,135.00 to a total of \$873,240.00.

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved removal of delinquent accounts in the amount of \$7,790.28 from the active accounts receivable, including a collection fee of \$1,526.70.

The upcoming meetings schedule was reviewed. Treasurer Controller Joshua Bunch discussed the Neighborly Assistance Program and the method of funds disbursement in response to a letter that was received about funds allocation. Funds are designated according to what the customer has designated on the enrollment form. With the economy causing energy assistance needs to increase, Mr. Bunch is considering having an existing employee manage LIHEAP funds in order to hopefully be able to find more resources for energy assistance.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$1,601,507.95 for September 27, 2010. There were 16 conservation rebates totaling \$16,252.00 for September 27, 2010.

Commissioner Simpson reported that he attended the Port Angeles Business Association (PABA) meeting.

Commissioner Haffner reported that he also attended the PABA meeting.

Commissioner Purser reported that he attended a meeting of the Executive Committee of Energy Northwest.

Power Supply & Utility Services Manager Fred Mitchell provided information about the District's solar electric system incentive. Staff is requesting funds to continue the program, which would not be able to be claimed under Bonneville Power Administration's (BPA) Conservation Rate Credit – Renewable Option program. It may be possible to acquire RECs from these projects. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the continuance of the \$500 per 1kW incentive for solar electric systems that the District used to offer through funding provided by BPA, with a cap of \$125,000 for 2011, and \$75,000 for the remainder of 2010.

General Manager Nass discussed the request from WPUDA that committee representatives be designated for the new committees under the organizational reform. The list of committees and organizations will be revised and brought back to the Commission for approval.

General Manager Nass reviewed the Five Year Capital Plan in preparation for the upcoming Capital and Financing work session. External mandates such as BPA's rate increase and accelerating requirements under I-937 are placing significant pressure on rates.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 4:43 p.m. to meet again, Monday, October 11, 2010, at 1:30 p.m. in the Port Angeles office.