

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JANUARY 3, 2005

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hugh E. Simpson, Jr., President; W.E. Purser, Vice President; and Hugh Haffner, Secretary.

Staff present were: Shelley Burgett, General Manager; Ken Foster, District Auditor; Dennis Shaw, Procurement Manager; Larry Morris, Operations Facilities Superintendent; Fred Mitchell, Telecommunications and Power Resources Manager; and Carol Biss, Executive Assistant.

Others present were: Linda Rotmark.

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the December 16, 2005 work session as submitted.

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved the minutes of the December 19, 2005 regular weekly meeting as submitted.

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved the minutes of the December 27, 2005 regular weekly meeting as submitted.

Operations Facilities Superintendent Morris reported on a problem with birds in the equipment storage and carwash facility at the District's Carlsborg Operations Center. BirdBusters can provide a bird netting that would protect the building without harming the birds. Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 1801-06 declaring BirdBusters as a sole source supplier to provide protection that is benign and harmless to birds.

Procurement Manager Shaw reviewed a contract change order with Western States Electric, Inc. for distribution transformers and discussed the types of transformers the District is purchasing. He noted that a review of failed transformers indicated that a high percentage of failures are due to rusting. As a result, the District is purchasing more stainless steel transformers than in the past.

General Manager Burgett reported on a professional services agreement with Peninsula College to provide leadership workshops during 2006 for District managers and supervisors.

The Commissioners reviewed a list of representatives to committees and organizations in 2006. Staff will present a revised list at next week's meeting.

The Commissioners briefly discussed the Clallam County Economic Development Council's Board of Directors Election Ballot 2006 and agreed that Commissioner Haffner should complete the ballot and give it to Linda Rotmark, Executive Director of EDC.

The Commissioners received a letter from Bonneville Power Administration (BPA) announcing a workshop on January 23, 2006, to review costs and follow up on the Power Function Review process that was held in 2005.

The Commissioners also discussed another letter from BPA seeking comments regarding a proposal to modify its business relationship with Clark PUD. The proposal includes a settlement of Clark's participation in the Residential Exchange Program.

The Commissioners received a memo from Northwest Public Power Association calling for 2006 resolutions. A slate of proposed resolutions is available on NWPPA's web site, and comments should be submitted by February 24, 2006.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$201,873.32 for January 3, 2006. District Auditor Foster reported that the claim vouchers included 15 rebates for conservation programs totaling \$3,570.57.

Commissioner Simpson reported on a Port Angeles Business Association meeting where Representative Jim Buck was the speaker. His presentation included information about the bill he is co-sponsoring regarding the assessment of real property values.

Ms. Burgett presented the General Manager's Report. Northwest Open Access Network will hold a member planning session on January 11 at SeaTac. She discussed staff follow-up regarding the Indian tax-exempt rates, which were effective January 1, 2006.

Attendance at meetings was approved.

The regular meeting recessed at 2:46 p.m. to go into executive session for personnel matters. The executive session adjourned at 3:47 p.m., and the regular meeting reconvened at that time. There being no further business to come before the Commission, the meeting adjourned at 3:48 p.m. to meet again Monday, January 9, 2005, at 1:30 p.m. in the Port Angeles office.