

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
NOVEMBER 1, 2004

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: W.E. Purser, President; Hugh E. Simpson, Jr., Secretary; and Commissioner Haffner was excused.

Staff present were: Dennis Bickford, General Manager; Shelley Burgett, Treasurer/Controller; Ken Foster, District Auditor; Mike Kitz, Water and Wastewater Systems Superintendent; and Carol Biss, Executive Assistant.

Others present were: Cynthia Nelson, Bob Hoyle, Ann Soule, Val Streeter, and Ed Tuttle.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 25, 2004 regular weekly meeting as submitted. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved the minutes of the work sessions on October 25, 2004, and May 26, 2004 as submitted.

Ms. Val Streeter, Associate Planner from Clallam County, presented information about the Water Resource Inventory Area (WRIA) 18 Watershed Plan. She showed boundaries for WRIA 18 and discussed watershed planning in Clallam County. The purpose of planning is to assess the status of water resources, determine how to balance competing demands, and provide citizens with maximum possible input concerning their goals and objectives for water resources management and development. She encouraged the PUD Commissioners to submit written comments about the Plan, including any concerns or problems. In response to questions and comments from the Commissioners, there was a discussion of exempt wells, voluntary metering of individual wells, water rights, instream flow rules, and areas of jurisdiction by the Department of Ecology and the County. Ms. Cynthia Nelson from the Washington State Department of Ecology commended the work that was done on the Plan in Clallam County. She discussed the work being done on the proposed reserve concept, a method to protect stream flows and fisheries and assure people drinking water for growth. Ms. Ann Soule of Clallam County said that there are plans to schedule technical work sessions related to the Plan, and she encouraged the District to participate in resolving any areas of the Plan that are of concern.

Mr. Bob Hoyle said that more emphasis in the Watershed Plan should be made on recycling water. He reported on an article about freshwater resources around the world. Mr. Ed Tuttle briefly reported on discussions in the mid-1990's about government regulation of exempt wells.

Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved as complete the contract with Glass Services Co. for window replacement in the Port Angeles office in the amount of \$13,595.93 plus Washington State sales tax.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved the removal of delinquent accounts from the active accounts receivable in the amount of \$5,206.99.

General Manager Bickford distributed copies of the proposed 2005 operating budget for the Washington PUD Association (WPUDA). The proposal will be discussed and acted upon at the WPUDA Board of Directors meeting on November 19, 2004. Commissioners Purser and Simpson discussed their concerns with the WPUDA's Building Operations and Development budget. Mr. Bickford will draft a letter to WPUDA about the proposed building project in Olympia.

The Commissioners received a letter from the American Public Power Association informing members that the APPA Board adopted a resolution recommending a dues increase for 2005. The maximum increase to any member would be ten percent. APPA members who wish to request a referendum of all members must notify APPA by November 22, 2004.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$405,206.05 for November 1, 2004. District Auditor Foster reported that the claim vouchers included 17 rebates for conservation programs totaling \$10,347.79.

Commissioner Purser reported on a presentation on the Discovery Trail that was given at the Sequim-Dungeness Chamber of Commerce meeting.

Mr. Bickford presented the General Manager's report. Mr. Don Goddard, former Manager at Grant PUD, was appointed to be the Executive Director of Oregon People's Utility District Association. The Commissioners received two postcards regarding fluoride this week, bringing the total to 172. Those opposing fluoridated water in the composite water system totaled 169; those supporting it totaled 3. He said that staff has been checking for a meeting place to hold the all-employee meeting on the Martin Luther King holiday, and he reviewed the cost for renting a facility and providing lunch. He reported that a tree in the lines caused a power outage in the Blyn area this morning. There is a planned outage for upgrading the transmission system that will occur between 2 and 4 a.m. on November 4.

There being no further business to come before the Commission, the meeting adjourned at 3:06 p.m. to meet again Monday, November 8, 2004, at 1:30 p.m. in the Port Angeles office.