

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
OCTOBER 15, 2007

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hugh Haffner, President; Hugh E. Simpson, Jr., Vice President; and W.E. Purser, Secretary.

Staff present were: Doug Nass, General Manager; Ken Foster, District Auditor; Dennis Shaw, Support Services Manager; Roger Hosto, Operations Superintendent; Dave Proebstel, Chief Engineer; Quimby Moon, Transmission and Substation Systems Manager; Jana Robbins, Accountant; and Carol Biss, Executive Assistant.

Others present were: Cindy Kelly and Teri Martin.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 1, 2007 regular weekly meeting as submitted.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved the prequalification of Quality Resource and Services, Inc. and Robinson Brothers Construction, Inc. to perform work for the District in 2007.

Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission accepted as complete Contract No. 070502 with Shakespeare Composites Structures for fiberglass poles in the amount of \$235,818 with Washington State sales tax to be accrued.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission accepted as complete Purchase Order No. 12266 with Busby International for steel substation components in the amount of \$40,280 plus Washington State sales tax. The components were for the Johnson Creek Substation.

Transmission, Substation, and SCADA Systems Manager Moon reported that all bids received for construction of the Johnson Creek Substation exceeded 15 percent of the Engineer's Estimate. The scope of the project has been modified, and he proposed that the District issue a new request for bids. Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission rejected all bids received on October 3, 2007, for construction of the Johnson Creek Substation, Bid No. 070805, and approved Invitation to Bid No. 070810 for personnel, materials, and equipment to build the Johnson Creek Substation. Bids will be opened November 7, 2007, at the Port Angeles office.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$1,100,828.66 for October 8, 2007. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$2,568,940.40 for October 15, 2007. District Auditor Foster reported on rebates for conservation programs. The October 8 vouchers included 10 rebates totaling \$8,120.80 and the October 15 vouchers included 59 rebates totaling \$5,223.

Commissioner Purser reported on a meeting of the Sequim-Dungeness Chamber of Commerce where the Safety Officer for the Sequim Police Department made a presentation. Commissioner Purser gave staff the informational material he received at the presentation and said it may be beneficial for each District office to review. He noted that the Peninsula Daily News recently published an article on tree trimming and expressed appreciation to Brian Gawley who wrote the article. Commissioner Purser discussed a Sequim-Dungeness Chamber of Commerce Board meeting where Linda Rotmark, Executive Director of Clallam County Economic Development Council reported on economic development issues in Sequim. He said that today's Peninsula Daily News included an insert, *At Home in the Quilcene-Snow Watershed*, which contains information about the Water Resource Inventory Area 17 Watershed Plan. The article was produced under a grant from the Washington State Department of Ecology. He noted that a news report indicated the City of Port Angeles is considering a seven percent increase for water. He also discussed an informational mailing to all customers who have been affected by changes to the Low-Income Senior Discount Program.

Commissioner Simpson reported on a Port Angeles Business Association meeting. Mr. Tony Ingersoll spoke about ways the North Olympic Peninsula Resource Conservation and Development Council could assist other agencies in obtaining grants. Two of the candidates for County Commissioner made presentations. He commented on the *Peninsula Lookback* section of the Peninsula Daily News. Fifty years ago today, District Commissioners appointed William Fell as the Acting Manager after the Manager resigned.

Commissioner Haffner reported on a Clallam County Parks Board meeting, at which improvements to the park near the Dungeness Spit were discussed. It was suggested that it could be developed as a regional park.

Support Services Manager Shaw provided a report on the status of various contracts. Chief Engineer Proebstel and Operations Superintendent Hosto reported on major projects.

Attendance at was confirmed and approved.

The regular meeting recessed at 3:19 p.m. to go into executive session for personnel matters. The executive session adjourned at 4:09 p.m., and the regular meeting reconvened at that time. There being no further business to come before the Commission, the meeting adjourned at 4:10 p.m. to meet again Monday, October 22, 2007, at 1:30 p.m. in the Port Angeles office.